

From: [Neff, Jennifer](#)
To: [Palazzo, Sarah](#); [Guatelli-Steinberg, Debra](#)
Cc: [Vaessin, Harald](#); [Lower, Brian](#); [Vankeerbergen, Bernadette](#); [Steele, Rachel](#); [Hilty, Michael](#)
Subject: Anthropology 3360
Date: Friday, September 13, 2024 11:45:00 AM
Attachments: [image001.png](#)

Good morning,

On Tuesday, September 3rd, the Themes 1 Subcommittee of the ASC Curriculum Committee and the Theme Advisory Group for Lived Environments reviewed a GEN Theme: Lived Environments request for Anthropology 3360.

I am pleased to report that the reviewing faculty unanimously approved the request with the following feedback:

- **Contingency:** The reviewing faculty would like to see additional explanation in the course syllabus about how the final research project will be scaffolded. Are the weekly check-ins (as discussed on pages 4-5 of the course syllabus) part of the research project scaffolding? They believe that this additional explanation will help enhance the student experience, as well as ensure that it is clear how the course assignments are meeting the appropriate goals and ELOs of the Theme.
- **Contingency:** The reviewing faculty ask that a cover letter be submitted that details all changes made as a result of their feedback.
- *Recommendation:* The reviewing faculty recommend updating the Student Life – Disability Services statement, as it was recently updated for the 2024-2025 academic year. The most recent version of the statement may be found on the [ASC Curriculum and Assessment Services website](#).
- *Recommendation:* The reviewing faculty recommend removing and replacing references to the old course title throughout the syllabus, such as in the header on each page.

As a reminder, **contingencies** (in bold above) must be addressed and resubmitted via curriculum.osu.edu before this course can move forward in the approval process. *Recommendations* (in italics above) should be implemented when the course is next taught.

I will return Anthropology 3360 to the department queue via curriculum.osu.edu in order to address the Subcommittee's feedback.

Should you have any questions about the feedback of the Subcommittee, please feel free to contact Harald Vaessin, faculty Chair of the Themes I Subcommittee, or me.

Best,
Jennifer



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Pronouns: she/her/hers